

**WOODLAND PARK BOARD OF EDUCATION**  
**WORKSHOP MEETING**  
**DECEMBER 11, 2017**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News.

**FLAG SALUTE**

**ROLL CALL**

Members Present –Jo-Ann Mitchell, Maryann Perro, Tom Bolen, Mark Salemi, Laura Vargas, Lisa Marshall, Dina Bargiel, Bob Kassai,

Members Absent –Maria Flynn

Also Present - Michele Pillari, Tom DiFluri

**PRESENTATION - Jim Cerullo, of Ferroioli, Wielkoltz, Cerullo & Cuva, discussed the 2016-2017 Financial Audit results with the Board.**

**NEW BUSINESS – ACTION WILL BE TAKEN**

**Finance:**

**218-122 - ACCEPTANCE OF THE 2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Motion by MITCHELL, Seconded by BARGIEL.

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has received and accepts the audit report for the fiscal year ended June 30, 2017, prepared by Ferraioli, Wiekotz, Cerullo, and Cuva, Certified Public Accountants and further resolved, that the Woodland Park Board of Education has reviewed and discussed the audit recommendations and has approved the Corrective Action Plan for the audit recommendations.

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
Travel **2017-01  Employees attending conferences/workshops did not provide a follow-up report for attendance at the conference/workshop  **Repeat Finding	The employees attending conferences/workshops provide a follow-up report for attendance at the conference/workshop	Superintendent's office shall withhold approval of expense reimbursement until report is received	Superintendent	Immediately
Student Activity Fund 2017-02  One purchase in testing of expenditures for Memorial Middle School included the payment of \$199.75 in sales tax	No sales tax shall be paid	Principal's office shall deduct sales tax from invoice prior to issuing check	Business Administrator And School Principal	Immediately

Roll Call: 8 YES